



September 10, 2009

Dear Pastor,

A rare wonderful event is about to happen that could really bless your administrative assistants. On October 30-31, 2009 we at Hawaiian Islands Ministries (HIM) are offering a special weekend Women's Conference themed Live, Love, Laugh.

What is unusual about this conference is that as part of it, we are offering an important track just for those holding unique positions as administrative assistants in church offices – those often flooded by pesky & perky members, who often manage your church volunteers, and who juggle busy church and pastor calendars!

Called *The Church Office: Ministry or Madness*, this will be a double session taught by Kathy Slamp, a national expert who specializes in equipping and encouraging church assistants. A national speaker, experienced church office worker, and pastor's wife Kathy has seen the in's and out's of the church office and presented this workshop more than 60 times in nearly as many cities.

The conference begins on Friday night, October 30, with Christian comedienne Anita Renfro (famous for "The Mom Song") and our general session speaker. It will continue Saturday with Kathy Slamp presenting this track for administrative assistants and Jan Johnson presenting sessions for women's spiritual growth.

This is such an opportunity for enriching administrative assistants that I am paying for my church assistant to attend. And I would like to encourage you and your church personnel committee to do likewise. It is not often we can give encouragement like this to those who make pastors like us look good—and not only encouragement and affirmation but equipping that will benefit them personally, as well as the ministry of your church at large.

The cost of this amazing day will pay for itself many times over. Registration is only \$99 thru October 16, 2009 *and* includes breakfast and lunch on Saturday. More details and registration can be found at www.himonline.org.

Hoping your assistant and any other administrative assistants at your church can make it and be blessed.

God bless,

PASTOR DAN CHUN

Co-founder of HIM & Pastor, 1st Presbyterian Church